PORT OF SEATTLE MEMORANDUM

<u>COMMISSION AGENDA – STAFF BRIEFING</u>

Item No. 7a

Date of Meeting July 7, 2009

DATE: June 16, 2009

TO: Tay Yoshitani, Chief Executive Officer

FROM: Kathy Gleaves, Emergency Preparedness Managers

SUBJECT: Briefing on status of Port emergency preparedness

BACKGROUND

Kathy Gleaves will present progress made in Emergency Planning, Continuity of Operations planning, coordination with outside agencies, and internal drills and exercises.

BRIEFING OUTLINE

The Commission presentation will focus around the following items:

• Progress made in the last 12 months in emergency preparedness